

ASSOCIATIONS INCORPORATION ACT 2009

N.S.W. INCORPORATION NO. Y2678541

**THE GIRLS' BRIGADE NEW SOUTH
WALES INC. (2019)**



**GIRLS'
BRIGADE**

New South Wales

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RULE 1. NAME

The name of the Association is “The Girls’ Brigade New South Wales Inc.”

RULE 2. DEFINITIONS

In these rules, unless the contrary intention appears -

“Board” means The Girls’ Brigade New South Wales State Executive;

“Brigade” means The Girls’ Brigade New South Wales Inc; “the Act” means the Associations Incorporation Act 2009; “the Association” means the Association referred to in Article 1;

“General Meetings” mean meetings of the State Conference as convened under **Rule 15**;

“Company Captain” means the person appointed by the Church, Parish, Fellowship or Mission, to oversee the running of the Company. May also be known as the Captain, Company Coordinator or Team Leader;

“Secretary” means the State Secretary.

“State Commissioner” means the person elected by the State to oversee the running of the State. May also be known as State Coordinator.

RULE 3. STATEMENTS OF PURPOSE

Section 3.1 THE PURPOSE of the Association is RELIGIOUS and CHARITABLE and are:

- (a) to promote and affirm our belief in Jesus Christ as Lord and Saviour according to the Holy Christian Scriptures and to seek to fulfil its aim to the glory of one God - Father, Son and Holy Spirit.
- (b) to witness to the standard set by Jesus Christ.
- (c) to live a life according to Christian beliefs, values and principles.
- (d) to promote a just society where all people are equally valued.
- (e) to establish local companies each of which shall be connected with a Church, Parish, Fellowship or Mission, of an approved Christian denomination or an approved Christian fellowship and every member shall be encouraged to attend church.

- (f) to be a uniformed organisation.
- (g) promote through its program activities designed to help girls achieve spiritual and emotional maturity and to promote physical, educational and social well-being;
- (h) engage in activities and programs which promote the well-being of girls in the whole of the community in accordance with the aim of The Girls' Brigade; and
- (i) to assist girls to express what they learn through practical service to home, community and church.
- (j) to nurture respect for our country – Australia.

Section 3.2 In order to pursue these objects, the Association may accept donations and gifts by will or otherwise, borrow or lend money and purchase and hold property and equipment for the use of the Association. The Executive is responsible for the execution and management of such property and equipment.

RULE 4. AIM

The AIM of the Association is:

To help girls to become followers of the Lord Jesus Christ, and through self-control, reverence and a sense of responsibility, to find true enrichment of life.

RULE 5. MOTTO

The MOTTO of the Association is: *Seek, Serve and Follow Christ.*

RULE 6. VISION

The VISION of the Association is: *Girls' lives transformed, God's world enriched.*

RULE 7. CORE VALUES

The CORE Values of the Association are:

LIVING: We LIVE our lives with God at the centre. Our relationships are centred on Him and we rely on His Word for teaching and direction.

COMMUNITY: We promote a sense of COMMUNITY and belonging within our companies and churches.

PARTNERING: We PARTNER with Churches to reach local communities with the good news of Jesus Christ.

UNIQUENESS: We accept the UNIQUENESS of each girl and leader, using our individual talents to serve others as we grow together.

SAFETY: We require SAFETY for all girls and leaders.

FUN: We have FUN in everything we do.

RULE 8. POWERS

The powers conferred on the Association by Part 3, Division 1 of the Act are subject to the following addition:

to take over the funds and other assets and liabilities of the present unincorporated association known as "The Girls' Brigade Australia (N.S.W. State Council)"

RULE 9. MEMBERSHIP

Section 9.1 Membership shall be conferred upon

(a) Company Members

Girls:

A girl is a member:

- (i) after six (6) weeks attendance at Company meetings and*
- (ii) when a parent/guardian has completed the membership information form.*

Girls' ages and Units are as outlined in the Leaders' Handbook as defined by the Girls' Brigade Australia.

(b) Leadership Members (who pay a fee)

- (i) **Company Captains:** women who after being recommended by the local Church, Parish, Fellowship or Mission, and having satisfactorily completed the prescribed training, are commissioned as a Company Captain.*
- (ii) **Leaders:** women who after being recommended by the local Church, Parish, Fellowship or Mission and, having satisfactorily completed the prescribed training, are commissioned as Leaders.*
- (iii) **Ancillary Leaders:** women who have satisfactorily completed the prescribed training, retain Leader status, are active within the Girls' Brigade, and have their name on the State Ancillary List. They are exempt from State Fees but still pay National Fees and will not be eligible to vote as an individual.*
- (iv) **Assistant Leaders:** women who are regular leaders at a Company who have completed the prescribed training. They are exempt from State Fees but still pay National Fees and are not eligible to vote as an individual.*

(Leaders' age requirements are as outlined in the Leaders' Handbook defined by the Girls' Brigade Australia.)

"Prescribed training" is training outlined according to the Girls' Brigade Australia plus any additional State requirements.

- (c) Leadership Members (who do not pay a fee)
 - (i) *State Chaplain: appointed to this position by the State Commissioner and is ratified by the Executive. Prior to taking Office, the State Chaplain shall formally agree to abide by these Rules, by signing the prescribed form.*
 - (ii) *Company Chaplains: appointed by the local Church, Parish, Fellowship or Mission to which the Company is affiliated.*
 - (iii) *Life Members: A person granted an honorary Life Membership of the Association.*

Section 9.2 REGISTER

A register of Leadership Members shall be maintained and kept in the custody of the Secretary of the Association or of such other person as the Executive from time to time decides.

Section 9.3 TERMINATION OF MEMBERSHIP OF ASSOCIATION:

- (a) **Girls:** A girl under **Section 9.1.a.i-ii** shall cease to be a member:
 - (i) *if she indicates that she has left the Company;*
 - (ii) *if she has not attended Company for three months without reasonable excuse.*
 - (iii) *in extreme cases of misconduct, and only after consultation with the local Church, Parish, Fellowship or Mission, her membership is terminated by The Brigade.*

Such girls shall have no authority to wear the registered titles, uniforms and awards of The Brigade.
- (b) **Leadership Members:** Leaders under **Section 9.1.b.i-iv** shall cease to be members:
 - (i) *by signing the prescribed form which is delivered to the Secretary;*
 - (ii) *the commission being withdrawn by the Association, after consultation with Executive, the Leader, the local Church, Parish, Fellowship or Mission, for conduct contrary to the objects of The Brigade.*
- (c) **Chaplains:** Under **Section 9.1.c.i-iii** shall cease to be members by resignation from appointed position.

RULE 10. RESOLUTION OF INTERNAL DISPUTES

Section 10.1 Disputes between members (in their capacity as members) of the Association shall be referred to the appropriate Chaplain and/or Captain for mediation leading to resolution.

Section 10.2 Disputes between members and the Association shall be referred to The Executive. Such disputes may be referred to The Girls' Brigade Australia (Inc) for resolution.

RULE 11. DISCIPLINING OF MEMBERS

Section 11.1 If a Leadership member or associated person:

- (a) is convicted of an indictable offence.
- (b) fails to comply with any of the provisions of these Rules.
- (c) conducts herself in a manner considered to be injurious, prejudicial or detrimental to the character or interests of the Association.

the Executive may, with a two thirds majority vote, resolve that the person's membership shall cease, provided that the person concerned shall have been given written notice of the intention to consider such a resolution and has been given a full and fair opportunity of presenting their case to the Executive of the Council. Any identification of the person will not be revealed until after Executive has made a decision regarding the action to be taken. Such a person shall have the right of appeal to a meeting of the Executive, called for that purpose.

Section 11.2 Notice given under this sub-rule shall be in writing, served:

- (a) by posting to the address appearing in the register of members, or
- (b) personally on the member.

Section 11.3 When a notice is sent by post under this sub-rule, sending of the notice shall be deemed to be properly effected if the notice is sufficiently addressed and posted to the member concerned by certified mail.

RULE 12. FEES

Section 12.1 A member of the Association subject to **Section 9.1.a. and 9.1.b.** must, following admission to membership, pay or have paid on her behalf, the prescribed annual membership fees as set out hereafter:

- (a) the Association's annual fees and subscription, and
- (b) the annual fees and subscription due to "The Girls' Brigade Australia Inc".

Section 12.2 The amount of the fees and subscription to be paid to the Association shall be determined annually by the Executive and notified to members of the Association prior to the commencement of the year of the collection of said fees.

Section 12.3 Annual fees determined under **Section 12.1.a-b.** shall be paid to the Association at the times defined in the Policies & Procedures.

Section 12.4 A member is a financial member for the purposes of these rules if her fees are paid on or before the relevant date fixed under **Section 12.3** or within 3 months thereafter.

Section 12.5 Subject to **Section 12.4**, any member whose fees are not paid within 3 months of the relevant due date as fixed under **Section 12.3** ceases on the expiry of that period to be a member unless the Executive decides otherwise.

Section 12.6 A person who ceases to be a member except under **Section 9.1.c.i-iii** remains liable to pay to the Association the amount of any fees due and payable by that person to the Association but unpaid at the date of the cessation of membership.

RULE 13. THE COMPANY

Section 13.1 A Company is the basic unit of The Brigade and shall be formed within a local Church, Parish, Fellowship or Mission. More than one Company may be established under the auspices of a Church, Parish, Fellowship or Mission.

Section 13.2 The formation and organisation of a Company shall be as defined by The Girls' Brigade Australia.

Section 13.3 Each Company shall be under the leadership of a Company Captain, who shall be appointed by the local Church, Parish, Fellowship or Mission with which the Company is affiliated.

(a) In the absence of a Company Captain, a Leadership team can be established to lead the Company.

Section 13.4 The minimum number required for the formation of a Company shall be 10 girls, Company Captain, a Chaplain and another trained leader making a minimum of 3 adults. There is no minimum of girls to maintain a Company once they are affiliated.

Section 13.5 Each Company shall have adequate insurance cover including public liability insurance, as arranged through The Girls' Brigade Australia (Inc).

Section 13.6 Each Company shall:

(a) keep proper accounting records of all monies received and disbursed; and

(b) at the end of each calendar year have those accounting records reviewed by the Church, Parish, Fellowship or Mission.

Section 13.7 No Company or member of the Association shall incur a debt for which the Association is liable without the Executive's prior written permission.

Section 13.8 The Church, Parish, Fellowship or Mission, should advise the Secretary, in writing, when its Company is going to close.

Section 13.9 Recognition of a Company may be withdrawn by The Brigade, after consultation with the local Church, Parish, Fellowship or Mission, for conduct contrary to the objects of The Brigade. Such a Company and its members shall have no authority to use the programs, registered titles, uniforms or awards of The Brigade.

Section 13.10 A Company that closes shall, under the supervision of the Executive:

- (a) return records and Girls' Brigade resources to the State Office.;
- (b)
 - (i) *collect all monies due to the Company;*
 - (ii) *apply funds to meet all debts; and*
 - (iii) *close all bank accounts and forward all remaining funds to the Association.*

RULE 14. THE BOARD

Section 14.1 The Board of The Girls' Brigade N.S.W. hereafter referred to as the "Executive" is the controlling body of the Association and members shall consist of these voted members:

- (a) State Commissioner;
- (b) Assistant State Commissioner/s;

And the following appointed members:

- (c) State Chaplain;
- (d) Secretary;
- (e) The Executive will comprise of a minimum of 5 and a maximum of 9 voting members.

The State Treasurer, appointed by the Executive, is not deemed to be a member of Executive but reports directly to them.

All Executive members must be Leadership members of the Association, elected or appointed to membership of the Executive as under **Section 14.3** and **Section 14.7**.

The definition of terms of reference and conditions of employment of all state staff shall be the responsibility of the Executive alone.

Section 14.2 QUORUM

A quorum of the Executive shall consist of 60% of Executive members.

Section 14.3 APPOINTMENT TO THE EXECUTIVE

- (a) State Commissioner and Assistant State Commissioner/s shall be elected triennially. These elections will be held at the State Conference that is not deemed to be the Annual General Meeting in that calendar year.

Positions will not be taken up until the January of the year following the election.

The State Commissioner and Assistant State Commissioner/s shall be ineligible to hold the same office for more than six (6) consecutive years, unless authorised by resolution of The Girls' Brigade Australia (Inc.).

A portion of a term served filling a casual vacancy shall not be counted in reckoning terms of holding office.

- (b) The Executive will appoint a Secretary of the Association.
- (c) State Chaplain – nominated by the State Commissioner and appointed by the Executive for a three (3) year term - who shall not have a vote.
- (d) Additional person or persons as deemed necessary by the Executive shall be appointed by the Executive.
- (e) All voted and appointed positions on the Executive will have a term of three (3) years. Each person may serve up to two (2) consecutive terms before they must resign for twelve (12) months after which they are eligible for re-election or appointment.

Section 14.4 ELECTION OF EXECUTIVE OFFICERS.

Subject to **Section 14.3.a** the election of the State Commissioner and Assistant State Commissioner/s, shall take place in the following manner:

- (a) A Returning Officer and Scrutineers shall be appointed by the Executive a minimum of three (3) months prior to the triennial election immediately preceding the State Conference.
- (b) Any Leadership member of the Association shall be at liberty to nominate a member under **Section 9.1.b** to be the State Commissioner, Assistant State Commissioner/s and Board Members.
- (c) The nominations, which shall be in writing and signed by the nominator and the nominee, to signify her willingness to stand for election, shall be lodged with the Returning Officer at least two (2) calendar months before the State Conference at which that election is to take place.

- (d) The Secretary shall ensure that notice of all persons being nominated for election to membership of the Executive, including a profile, is given to all voting members under **Sections 18** and **19** at least twenty-one (21) days prior to the State Conference at which that election is to take place.
- (e) Subject to **Sections 18** and **19** voting shall be by secret ballot with a majority vote but, where more than two candidates nominate for one office, elections shall be on a preferential system.

Section 14.5 CASUAL VACANCIES IN MEMBERSHIP OF EXECUTIVE

- (a) A casual vacancy occurs in the office of an Executive member and that office becomes vacant if the Executive member:
 - (i) *dies; or*
 - (ii) *resigns by notice in writing delivered to the State Commissioner or, if the Executive member is the State Commissioner, to the Secretary. The resignation takes effect at the time the notice is received by the Secretary unless a later date is specified in the notice in which case it shall take effect on that later date; or*
 - (iii) *A member may be removed from office:*
 - 1) at a general meeting of the Association where that member shall be given the opportunity to fully present their case. The question of removal shall be determined by two thirds (2/3) majority of the vote of members, as referred to in **Sections 18** and **19** present at such a meeting;
 - 2) if permanently incapacitated by mental or physical ill-health; or

- 3) if absent from more than -
 - a) three (3) consecutive Executive meetings; or
 - b) three (3) Executive meetings in the same financial year, for which he or she has received notice without tendering an apology to the person presiding at each of those Executive meetings; or
- (iv) if they cease to be a member of the Association.*
- (v) if convicted of an offence under the Act or a criminal offence;*
- (b) When a casual vacancy occurs in the membership of the Executive:
 - (i) the Executive may appoint a member under **Sections 9.1.b** or **9.1.c** to fill that vacancy; and*
 - (ii) a Leadership member appointed under **Section 14.6.b.i** (above) shall -*
 - 1) hold office until the commencement of; and
 - 2) be eligible for election to membership of the Executive at the next regular election or period of appointment.
 - (iii) The Executive may continue to act irrespective of the number of casual vacancies provided that its number is not reduced below the number fixed by these rules, under **Section 14.1.e**, as the necessary quorum of the Executive. If that number falls below the necessary quorum, the Executive may act only for the purpose of increasing the number of members of the Executive to that required number, or of summoning a general meeting of the Association.*

Section 14.6 PROCEEDINGS OF THE EXECUTIVE

- (a) The Executive shall be presided over by the State Commissioner or an appointed Chairperson.
- (b) The Executive shall meet together not less than every three (3) calendar months for the dispatch of its business. The State Commissioner may at any time convene a meeting of the Executive.
- (c) Executive members shall receive at least seven (7) days notice of any meeting. Prior to the meeting an agenda shall be sent to all members of the Executive.
- (d) Each Executive member, except a member appointed pursuant to **Section 14.3.c** shall have one deliberative vote.

- (e) As per the *Charitable Fundraising Act 1991 [Section 48]* any member of the Executive who is also an employee of the Association shall not be entitled to a vote, except for employees under **Section 14.3.b**. This person may not vote on matters pertaining to employment.
- (f) A question arising at an Executive meeting shall be decided by a majority vote, but if there is an equality of votes, the person presiding at the meeting shall have a casting vote in addition to her deliberative vote.
- (g) The Secretary shall be responsible for the accurate recording of all matters of business.
- (h) An Executive member having any direct or indirect pecuniary interest referred to in section 23, 24 or 25 of the Act shall comply with that section.

Section 14.7 FUNCTIONS OF THE EXECUTIVE

- (a) Unless otherwise provided for by these Rules and subject to resolutions of the Leadership members of the Association carried at any general meeting, the Executive:
 - (i) *shall have the general control and management of the administration of the affairs, property and funds of the Association; and*
 - (ii) *shall have authority to interpret the meaning of these Rules and any matter relating to the Association on which these Rules are silent.*
- (b) Subject to these Rules, the responsibilities of the Executive shall include:
 - (i) *implementation of the resolutions of The Girls' Brigade Australia Incorporated or the State Conference and the reporting to the following State Conference, but unless specifically authorised by State Conference, the Executive shall not decide Policy;*
 - (ii) *appointment of such sub-committees as it may from time to time consider necessary. Such sub-committees shall take action only if specifically, authorised by the Executive;*
 - (iii) *determining if any matters of business from any leadership member within the State are to be forwarded to The Girls' Brigade Australia Incorporated; and*
 - (iv) *recommendation of a budget of estimated income and expenditure for the ensuing year and the setting of fees for that year under **Section 12**.*

RULE 15. GENERAL MEETINGS

Section 15.1 STATE CONFERENCE

- (a) The Executive shall call a State Conference of the Leadership members of the Association twice (2) a year.
- (b) Responsibilities:
 - (i) *Receive Reports and Statements of Accounts;*
 - (ii) *Determine and review policy in light of National policy;*
 - (iii) *Elect Office Bearers under **Section 14.4.***
 - (iv) *Transact any other business appropriate to The Brigade within the State; and*
 - (v) *Provide a time of Christian fellowship.*
- (c) Procedure:
 - (i) *Notices of Motion for discussion at the State Conference shall be submitted in writing to the Secretary by the Executive or a leadership member one (1) calendar month prior to the Conference. Amendments to motions shall be allowed during debate.*
 - (ii) *An Agenda, Notices of Motion, and Financial Statements shall be available to Leadership members twenty-one (21) days prior to the State Conference.*
 - (iii) *The first state conference of the year will be the Annual General Meeting, where Annual Reports shall be received and circulated to all in attendance.*
 - (iv) *All in attendance shall be entitled to participate in the discussion of all matters at the State Conference, but only those under **Section 18** and **19** are entitled to vote.*

Section 15.2 The Executive may at any time call a special general meeting;

Section 15.3 The Executive shall, within thirty (30) days of receiving a request in writing to do so from not less than 25% of all Leadership members, convene a special general meeting for the purpose specified in that request;

Section 15.4 The members making a request referred to **Section 15.3** shall -

- (a) state the purpose for which the special general meeting is required; and
- (b) sign that request.

Section 15.5 If the special general meeting is not convened within the thirty (30) days referred to **Section 15.3** then the members who made the request may do so.

Section 15.6 The Secretary shall give to all voting members under **Section 18** and **19** not less than fourteen (14) days' notice of a general meeting and of any motions to be tabled at the general meeting, as under **Section 15.7**.

Section 15.7 The notice given in **Section 15.6** shall specify -

- (a) when and where the general meeting is to be held; and
- (b) particulars of the business to be transacted and of the order in which that business is to be transacted.

Section 15.8 The notice given under **Section 15.1.c.ii**, **Section 15.3** or **Section 15.6** may be:

- (a) posted to the address appearing in the register of members kept under **Section 9.2.**;
 - (b) sent electronically to the address appearing in the register of members kept under **Section 9.2.**;
- or
- (c) delivered in person.

Section 15.9 When a notice is sent by post under **Section 15.8.a** sending of the notice shall be deemed to be properly delivered if the notice is sufficiently addressed and posted to the member concerned by ordinary prepaid mail. When a notice is sent by electronic format under **Section 15.8.b** a delivery receipt will be requested.

Section 15.10 All general meetings shall be presided over by the State Commissioner or a Chairperson appointed by the Executive who shall maintain order and conduct the meeting in a proper and orderly manner.

Section 15.11 Subject to these Rules every question, matter or resolution shall be decided by a majority vote of members entitled to vote under **Section 18** and **19**.

Section 15.12 All voting members under **Section 18** and **19** shall be entitled to one deliberative vote. In the case of an equality of votes the Chairperson shall have a second or casting vote.

Section 15.13 Subject to **Section 14.4.e** voting shall be by show of hands, unless not less than one fifth (1/5) of the Leadership members present, who are entitled to vote under **Section 18** and **19**, request a secret ballot. The Chairperson shall appoint two Leadership members to conduct the secret ballot in such a manner as the Chairperson determines and the result of the ballot as declared by the Chairperson shall be deemed to be the resolution of the meeting of which the ballot was requested.

RULE 16. QUORUM AT GENERAL MEETINGS

Section 16.1 A quorum shall be not less than 40% of those members, present in person, who are entitled to vote under **Section 18** and **19**, which shall include 60% of the Executive.

Section 16.2 No business shall be transacted at any general meeting unless a quorum is present.

Section 16.3 If within thirty (30) minutes from the time appointed for the commencement of a general meeting a quorum is not present, the meeting shall stand adjourned to such other time or day as the Chairperson shall determine.

RULE 17. MINUTES OF MEETINGS OF THE ASSOCIATION

Proper minutes of all meetings shall be kept as a correct record and accepted as a true record at the following meeting.

RULE 18. VOTING

Section 18.1 Subject to these Rules, the following persons or their proxy, under rule 18 are entitled to one deliberative vote at any general meeting of the Association.

- (a) Chairperson;
- (b) State Commissioner;
- (c) Assistant State Commissioner/s;
- (d) Secretary;
- (e) Members of the Executive;
- (f) Any member of the Association who holds the position of Company Captain.

Section 18.2 Should any one person listed in **Section 18.1** hold more than one position they are entitled to one deliberative vote only.

Section 18.3 Proxies, under **Section 19**, may be given by any person who is effected by **Section 18.2**.

Section 18.4 No member entitled to vote may do so if their fees are more than three (3) months in arrears at the date of the meeting.

RULE 19. PROXIES OF MEMBERS OF THE ASSOCIATION

A Leadership member entitled to vote under **Section 18** (in this rule called “the appointing member”) may appoint in writing another Leadership member, subject to **Section 9.1.b** to be the proxy of the appointing member and to attend, and vote on behalf of the appointing member at any general meeting.

A maximum of two (2) proxy votes (in addition to their deliberative vote) may be exercised by any one (1) Leadership member on any one (1) occasion.

Proxy notifications are to be sent to the Secretary no less than forty-eight (48) hours prior to the general meeting.

RULE 20. POSTAL BALLOTS

A Leadership member entitled to vote under **Section 18** may submit a postal ballot for Election of Executive Officers (**see Section 14.4**) as long as they are received by the date advertised prior to the Annual General Meeting. Postal ballots can be received by mail or email. Postal ballots will not be counted as members in a quorum. No other votes can be made using a postal ballot unless authorised by a resolution of Executive.

RULE 21. RULES OF THE ASSOCIATION

Section 21.1 The Association may alter or rescind these Rules, or make rules additional to these Rules, in accordance with the procedure set out in Part 2, Division 2 of the Act.

Section 21.2 These Rules bind every member and the Association to the same extent as if every member and the Association had signed and sealed these rules and agreed to be bound by all their provisions.

RULE 22. ALTERATION OF RULES

No change in these Rules shall be made except by a 75% majority vote of the votes cast at the State Conference. Notice of such alteration shall be given in writing to the Secretary at least three (3) calendar months prior to the meeting.

Notice of such alteration to be given to voting members at least two (2) calendar months prior to the meeting.

RULE 23. BY-LAWS

The Executive may make, amend or repeal by-laws as may be necessary for the management of their own proceedings and of the Association provided that no by-law shall be made which is inconsistent with these Rules.

RULE 24. COMMON SEAL

The seal of the Association shall not be affixed to any instrument except by the authority of a resolution of the Executive and in the presence of any two Executive members, whose signatures are registered in the Leadership Members, Officers and Seal Holders Register.

The Common Seal of the Association shall be kept in the custody of the Secretary or of such other person as the Executive from time to time decides.

RULE 25. RECORDS

The records, books, documents and securities of the Association shall be kept in a secure environment. Records are able to be kept in electronic format where available.

A Leadership member may at any reasonable time inspect without charge the books, documents, records and securities of the Association.

RULE 26. FUNDS

The property and income of the Association shall be applied solely towards the promotion of the objects of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members provided that remuneration may be paid in good faith to employees of the Association or other persons in return for services actually rendered to or expenses incurred on behalf of the Association.

Section 26.1 The funds of the Association are to be derived from annual subscriptions of member, donations and, subject to any resolution passed by the Association in general meeting, such other sources as the Executive determines.

Section 26.2 All money received by the Association must be deposited as soon as practicable and without undocumented deduction to the credit of the Association's bank account.

Section 26.3 The Association must, as soon as practicable after receiving any money, issue an appropriate receipt.

RULE 27. FUNDS - MANAGEMENT

Section 27.1 Subject to any resolution passed by the Association in general meeting, the funds of the Association are to be used in pursuance of the objects of the Association in such manner as the Executive determines.

Section 27.2 All cheques, electronic transfers and other negotiable instruments must be signed by any two (2) members of the Executive or employees of the Association, being members or employees authorised to do so by the Executive.

Section 27.3 A debit card facility can be issued to a person authorised by Executive, with the account limit to be set by Executive annually.

Section 27.4 Whenever directed to do so by the Executive, the State Treasurer or such other person as the Executive shall appoint, shall submit to the Executive a financial statement in accordance with that direction.

Section 27.5 Financial Statements shall be audited annually by an auditor appointed by the Executive.

Section 27.6 The financial year of the Association will run from 1st January to 31st December each year.

RULE 28. PROPERTY

All property both real and personal acquired by the Executive by purchase, lease or bequest shall be registered in the name of The Girls' Brigade N.S.W. Incorporated, a body corporate registered under Associations Incorporation Act 1984 of New South Wales by The Brigade for this purpose and over which State Conference, through the Executive, has full control.

RULE 29. DISSOLUTION

Section 29.1 Should the Executive consider that if the Statement of Purpose must, for any reason be abandoned, it may call a special meeting of the Leadership members of the Association for the purpose of passing a resolution to dissolve the affairs of the Association. If this resolution is passed by a 75% majority of the voting members, the Executive shall finalise the affairs of the Association.

Section 29.2 Upon dissolution, the assets of The Association shall be transferred to The Girls' Brigade Australia (Inc) or if The Brigade so decides, to such other like organisations with similar aims and objects to those of The Association. No assets or part thereof shall be paid or transferred directly or indirectly to any member of The Association.

Section 29.3 The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the dissolution of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association as required by **Rule 12**.